

	<p align="center"><b>State of South Carolina</b>  <b>Request for Proposal</b>  <b>Software as a Service (SaaS)</b></p>	<p>Solicitation: 06162017HRIS2RFP  Date Issued: June 19, 2017  Procurement Officer: PETRINA F. MARSH  Phone: 803-737-2808  E-Mail Address: <a href="mailto:Petrina.Marsh@sclot.com">Petrina.Marsh@sclot.com</a>  Mailing Address: SCEL Procurement Office  Attention: Petrina F. Marsh  PO Box 11949  Columbia SC 29211-1949</p>
<p align="center"><b>AMENDMENT #1</b></p>		

DESCRIPTION: **Human Resources Information System (HRIS)**

USING GOVERNMENTAL UNIT: **South Carolina Education Lottery**

SUBMIT YOUR OFFER VIA EMAIL TO THE FOLLOWING ADDRESS: [Petrina.Marsh@sclot.com](mailto:Petrina.Marsh@sclot.com)

SUBMIT OFFER BY (Opening Date/Time): **07/14/2017 2PM EST** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **06/27/2017 2PM EST** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: One (1) Original Hardcopy Each of Technical & Price Proposals marked "Original," One (1) Electronic Media Copy of Technical & Price Proposals marked "Copy", and One (1) Redacted Copy via Electronic Media marked "Redacted." (See "Submitting Redacted Offers" provision Section IV, "Submitting Confidential Information," Section II.A.)

<p>CONFERENCE TYPE: <b>N/A</b>  DATE &amp; TIME:  (As appropriate, see "Conferences - Pre-Bid/Proposal" &amp; "Site Visit" provisions)</p>	<p>LOCATION: <b>N/A</b></p>
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<p>AWARD &amp; AMENDMENTS</p>	<p>Intent to Award should be posted <b>08/25/2017</b>. The award, this solicitation, any amendments, and any related notices will be posted at the following web address:  <a href="http://www.sceducationlottery.com/lottery/procurement.aspx">http://www.sceducationlottery.com/lottery/procurement.aspx</a></p>
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You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.  
(See "Signing Your Offer" provision.)

<p>NAME OF OFFEROR   <small>(full legal name of business submitting the offer)</small></p>	<p>Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.</p>
<p>AUTHORIZED SIGNATURE   <small>(Person must be authorized to submit binding offer to contract on behalf of Offeror.)</small></p>	<p>DATE SIGNED</p>
<p>TITLE   <small>(business title of person signing above)</small></p>	<p>STATE VENDOR NO.   <small>(Register to Obtain S.C. Vendor No. at <a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a>)</small></p>
<p>PRINTED NAME   <small>(printed name of person signing above)</small></p>	<p>STATE OF INCORPORATION   <small>(If you are a corporation, identify the state of incorporation.)</small></p>

<p>OFFEROR'S TYPE OF ENTITY: (Check one)</p>		<p align="right"><small>(See "Signing Your Offer" provision.)</small></p>
<p><input type="checkbox"/> Sole Proprietorship</p>	<p><input type="checkbox"/> Partnership</p>	<p><input type="checkbox"/> Other _____</p>
<p><input type="checkbox"/> Corporate entity (not tax-exempt)</p>	<p><input type="checkbox"/> Corporation (tax-exempt)</p>	<p><input type="checkbox"/> Government entity (federal, state, or local)</p>

**PAGE TWO**

(Return Page Two with Your Offer)

<p><b>HOME OFFICE ADDRESS</b> (Address for offeror's home office / principal place of business)</p>          <p>____ Payment Address same as Home Office Address          ____ Payment Address same as Notice Address <b>(check only one)</b></p>	<p><b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)</p>          <p>____ Area Code -          Number - Extension                  Facsimile          _____ E-          mail Address</p>
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<p><b>PAYMENT ADDRESS</b> (Address to which payments will be sent.) (See "Payment" clause)</p>          <p>____ Payment Address same as Home Office Address          ____ Payment Address same as Notice Address <b>(check only one)</b></p>	<p><b>ORDER ADDRESS</b> (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)</p>          <p>____ Order Address same as Home Office Address          ____ Order Address same as Notice Address <b>(check only one)</b></p>
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**ACKNOWLEDGMENT OF AMENDMENTS**  
 Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

<p><b>DISCOUNT FOR PROMPT PAYMENT</b>                  (See "Discount for Prompt Payment" clause)</p>	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	____ Calendar Days (%)
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PREFERENCES - A NOTICE TO VENDORS (SEP. 2009)

**Preferences do not apply per 11-35-1524(E)(5)**

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE

**Preferences do not apply per 11-35-1524(E)(5)**

\_\_\_\_ In-State Office Address same as Home Office Address \_\_\_\_ In-State Office Address same as Notice Address **(check only one)**

**South Carolina Education Lottery (SCEL)**  
**Request for Proposal for Human Resources Information System (HRIS)**  
**Software as a Service (SaaS)**  
**Solicitation # 06162017HRIS2RFP**

**Amendment #1**

**AMENDMENTS TO SOLICITATION**

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should download an electronic copy of the issuance of Amendments from SCEL’s Procurement webpage via the following address: <http://www.sceducationlottery.com/lottery/procurement.aspx>;

(b) Offerors shall acknowledge receipt of any amendment to this solicitation via email:

(1) by signing and returning the amendment;

(2) by identifying the amendment number and date in the space provided for this purpose on Page Two;

(3) by letter; or

(4) by submitting a bid that indicates in some way that the bidder received the amendment.

(c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

**Purpose of Amendment**

The purpose of this amendment is to address changes in the original solicitation document.

**Changes to original solicitation are as follows:**

1. The proposal opening has been extended to **Monday, July 17, 2017 at 12PM EST.**

SUBMIT OFFER BY (Opening Date/Time): **07/17/2017 12PM EST**

**2. I. SCOPE OF SOLICITATION**

**IMPORTANT DATES RELATED TO SOLICITATION**

Below are estimated dates related to this solicitation.

1. Request for Proposal Issued	June 19, 2017
2. Deadline for Offerors to submit Questions	June 27, 2017
3. State’s Written Responses to Questions (tentative)	June 30, 2017
4. Submission and Opening of Proposals ( <del>2PM EST</del> ) ( <b>12PM EST</b> )	<del>July 14, 2017</del> <b>July 17, 2017</b>
6. Intent to Award Posting Date (tentative)	August 25, 2017
7. HRIS Conversion Period	September 6-December 2, 2017
8. Issuance of First SCEL Paycheck	January 2, 2018

Herein concludes Amendment #1.