SOUTH CAROLINA EDUCATION LOTTERY SOLICITATION NUMBER: FY15 PROMO 3 RFQ

Questions/Answers

Amendment 1 Issued Tuesday, May 26, 2015

Commodities: 1) 5,002 Stainless Thumbprint Tumblers – 16 oz.; 2) 7,504 One Color Best Value Collapsible Can Coolers; 3) 3,603 Cotton Twill Visors; and 4) 5,002 Cotton Twill Caps

Inquiries/Questions must be received by: Tuesday, May 26, 2015, at 11 a.m. ET Bid/Samples Due: Tuesday, June 2, 2015, at 3 p.m. ET. Late bids/samples will NOT be considered.

Award Issued: Friday, June 5, 2015.

Delivery Due Date(s):

Items One and Two: 5,002 Stainless Thumbprint Tumblers and 7,504 Collapsible Can Coolers are requested for full delivery in this fiscal year, by Tuesday, June 30, 2015. Partial Deliveries are NOT requested for the Tumblers and Collapsible Can Coolers.

Items Three and Four: 3,603 Cotton Twill Visors; and 5,002 Cotton Twill Baseball Caps: A minimum of 40% of the order for the Visors and Baseball Caps are as follows:

First Delivery Due Date of the Week of October 12, no later than noon ET on Friday, October 16, 2015. The remaining 60% of the order for the Visors and Baseball Caps are as follows: Second and Final Delivery Due Date of the Week of December 7, no later than noon on Friday, December 11, 2015. Additional shipments are NOT requested. One shipment of the entire amount ordered for the Visors and Baseball Caps is also acceptable by the first due date the Week of October 12.

http://www.sceducationlottery.com/lottery/procurement.aspx

Should you have additional questions, please send them <u>in writing</u> to: <u>Procurement@sclot.com</u>

Questions will be answered and posted on the SCEL Procurement webpage: http://www.sceducationlottery.com/lottery/procurement.aspx

Question 14

Q: In the cap- missing info on cap Is the cap structured or unstructed..l presume it's a structured crown

A: No, the cap requested is an unstructured 6-panel cap.

Question 15

Q: Can we bid on any number of lines we desire or is this bid a 1 vendor take

A: The answer is given in Question 3 on page 19 of the solicitation: "Question 3

- Q: Is a vendor required to bid on all four items in the RFQ? 1) 5,002 Stainless Thumbprint Tumblers 16 oz.; 2) 7,504 One Color Best Value Collapsible Can Coolers; 3) 3,603 Cotton Twill Visors; and 4) 5,002 Cotton Twill Caps.
- A: Yes, the vendor <u>must bid on all items</u> requested in the RFQ. Any quotes received that do not provide pricing for all items will be found non-responsive."

Question 16

Q: The item TM001 is out of stock in the Blue and Green until 7/15/15 and will not be able to meet your in hands date of 6/30/15. That company is one of few that offer the grip on the cup as well as the non slip bottom. Would you consider an alternate tumbler of theirs? TM0102 is a 15 oz. tumbler and has the side grips as well as the non slip bottom. MG93 is a 16 oz., with a full circular grip as well as the non slip bottom. Both can be viewed at swedausa.com.

A: Yes, in addition to item TM001, MG93 will be accepted as an alternative 16 oz. tumbler. Specs below:

Quantity: 5,002 Malmo Travel Tumblers. 2,501 Green w/ Black SCEL logo imprint (one location) and 2,501 Blue w/ White SCEL logo imprint (one location).

Size: Holds 16 ounces; 8-1/4"h x 3-1/4" dia.

Material: Exterior: Stainless steel outer wall with bold metallic color finish;

Liner: Plastic, double wall insulation;

Accents: Chrome

Center Band: Black rubber for easy-grip;

Lid: Black plastic twist-on lid with slide lock; and

Bottom: Non slip.

Not microwave or dishwasher safe.

Color: 2,501 Green Malmo Travel Tumblers w/ Black SCEL logo imprint (one location) and 2,501 Blue Malmo Travel Tumblers w/ White SCEL logo imprint (one location) (one color imprint included in price)

Imprint: 1-color imprint of SCEL logo on the Malmo Travel Tumbler below the Center Band. Green Tumblers: Black logo; Blue Tumblers: White logo. Imprint Method Standard: Silkscreen Printing. Allowed imprint area: 2-1/2"h x 2-1/4"w.

Artwork: SCEL will provide final artwork to the winning Vendor in one of the following Adobe file formats based on the Vendor's request: PDF, Illustrator, InDesign, Photoshop, or EPS Vector format.

Packaging: Malmo Travel Tumblers individually boxed; 25 tumbler boxes per carton; 200 cartons (5,000 tumblers) to the Blythewood warehouse address; 2 Final Samples (one of each color) to the Columbia Office address. Overruns or underruns will be based on the quantity ordered and shall not exceed 2.5 percent. SCEL will only pay for overruns up to 2.5 percent.

Question 17

- Q: Will you accept virtual samples of items 3 and 4 due with bid as these are overseas and a tight turnaround time to provide. If you can provide digitized file the virtual can be created with your art rather than random imprint.
- A: No. Receiving virtual samples instead of actual samples with the bid will NOT be acceptable for the cap and the visor. The rationale behind requesting samples with the bid is to allow staff to inspect the quality of the items provided by vendors, especially any alternatives to the requested items. In order not to be unreasonable, virtual samples of any different colors will be accepted, but an actual sample of the item requested is needed as well.

Question 18

- Q: Because of the urgent delivery time, June 30, so the tumblers have to be delivered by courier which is very expensive, so our price maybe no competitive, can we just bid for the other 3 promo items?
- A: No. As explained in Question 15 above, vendors must bid all four items requested. That said, please see Question 16 above. At a vendor's recommendation, the Director of Marketing approved a second tumbler option. See: [swedausa.com, Item#: MG93].